

## **Guideline synthesis for Internet surfing in the Faenza City Library**

**The service** allows a temporary connection to the web in Wifi mode through stable stations offered by the Library or mobile devices owned by the users; the service is for free. Technical support from the Library operators is not included.

**Subscription to the service:** a valid identification must be shown; underaged users must be accompanied by a parent or a guardian ad litem, both equipped with valid identifications. The parent must endorse an authorization to the underage to surf the web in her/his absence.

After the subscription the log-in information will be released. They are strictly personal and can not be given to others. Whenever a loss may occur, the reprint of log-in information costs a fee of € 1,00.

**Stable stations:** the navigation can last 1 hour per day maximum. The user is invited to logout at the end of each session. The access to the device is allowed for no more than two persons.

Any moment the operator could ask the users for log-in information and/or identifications in order to verify the correctness of the connection profile.

**Wifi mode:** navigation through private devices is limitless. In case of network overload the Library has the discretion to limit the daily duration of surfing.

**Users rules of conduct:** The user is responsible for every activity done during the internet connection. It is forbidden:

- to surf on sites contrasting the service purposes (pedophilic, pornographic, racist sites, etc.);
- to work in order to evade or deceive the control security systems of internal or public servers (hacking);
- to use technological devices in order to infringe the software copyright, to reveal passwords, to identify security flaws, to decrypt encrypted files or to compromise the network security;
- to do anything contrasting the current Italian and European legislation;
- to disturb other users, especially with annoying noises.
- to use the log-in information of another user. The operator will immediately stop both profiles; following a suspension (as written in the following paragraph).

**Penalties:** Following an assured violation of one of the rules, and proportionally to its gravity, the Library operator is able to:

a) stop the session commanding the user to leave immediately the device, and blocking the service access all day long;

b) stop the session with a suspension proposal: the suspension will have effect immediately and will last at least until the Municipal Culture Supervisor will decide for a definite disciplinary action. The action will enter into force within 7 days and will last from 7 to 60 days according to the gravity of the violation.

Together with the suspension is strictly forbidden to the user also the navigation side by side to others.